



## **Policy Development and Decision Group (Joint Commissioning Team)**

**6 November 2017**

**-: Present :-**

Councillor Mills (Chairman)

The Elected Mayor Oliver and Councillors Amil, Excell, Haddock, King and Parrott

(Also in attendance: Councillors Brooks, Bye, Darling (S), Ellery, Stockman and Stubley)

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### **18. Minutes**

The Minutes of the Policy Development and Decision Group (Joint Commissioning Team) meeting held on 9 October 2017 were confirmed as a correct record and signed by the Chairman.

### **19. School Place Planning and Basic Need Grant**

Members considered the submitted report which provided an update on current capacity and future capacity needed to ensure the Council is able to deliver its statutory duty to ensure there are sufficient school places in Torbay that are accessible and of good quality. The report provided an accurate position statement that has been reported to the Department for Education (DfE) and described the implications for future capital funding. A copy of an update on free schools was circulated prior to the meeting.

Members noted that due to the methodology used to determine places, which included decommissioned places, there could be a lack of secondary provision which will not receive capital funding in the future.

Members acknowledged the work undertaken by the schools and governing bodies to work with the Council on placing children and increasing their numbers over PAN and creating bulge classes.

Resolved:

- (i) that the school place planning priorities identified in Section 1 of the submitted report be noted;
- (ii) that the level of capital funding expected through Basic Need over the next few years and the implications this may have for resourcing school place planning in the future, as set out in Appendix 2 to the submitted report, be noted; and

- (iii) that a letter be sent to schools and governing bodies thanking them for all their work and support in assisting the Council to place the additional children who have moved into Torbay in 2017 from the Mayor and Director of Children's Services.

(Note 1: during consideration of the item in Minute 19 Councillor Bye declared a non-pecuniary interest as a governor at the Spires.)

(Note 2: Councillor Bye left the meeting after this item.)

## **20. Sufficiency Strategy**

The Policy Development and Decision Group (Joint Commissioning Team) made the following recommendations to the Elected Mayor:

- (i) that the Torbay Childcare Sufficiency Assessment (September 2017) be approved enabling its publication; and
- (ii) that the Policy Development Decision Group (Joint Commissioning Team) receive an update on progress at a future meeting.

The Elected Mayor considered the recommendations of the Policy Development and Decision Group (Joint Commissioning Team) set out above at the meeting and the record of decision, together with further information is attached to these Minutes.

(Note: Councillor Amil left the meeting during discussion of this item.)

## **21. Healthy Lifestyles Service - proposed contract extension**

The Policy Development and Decision Group (Joint Commissioning Team) made the following recommendation to the Elected Mayor:

that the current Healthy Lifestyles Service contract be extended for one year, until 30 March 2019, as per the current contract terms and conditions.

The Elected Mayor considered the recommendation of the Policy Development and Decision Group (Joint Commissioning Team) set out above at the meeting and the record of decision, together with further information is attached to these Minutes.

(Note: Councillor Stublely left the meeting after this item.)

## **22. Sexual and Reproductive Health and Wellbeing Contract**

The Policy Development and Decision Group (Joint Commissioning Team) made the following recommendation to the Elected Mayor:

that the Mayor be recommended to authorise the Director of Public Health, in consultation with the Deputy Mayor and Executive Lead for Health and

Wellbeing, to award the two lots of the Torbay Sexual and Reproductive Health contract to the successful bidder(s).

The Elected Mayor considered the recommendation of the Policy Development and Decision Group (Joint Commissioning Team) set out above at the meeting and the record of decision, together with further information is attached to these Minutes.

**23. Procurement of a Needle and Syringe Equipment Supplier for Pharmacy based Needle Exchange Services**

The Policy Development and Decision Group (Joint Commissioning Team) made the following recommendations to the Elected Mayor:

- (i) that the Director of Public Health be authorised to procure a supplier of needle and syringe equipment for pharmacy based Needle Exchange Services, through joint procurement exercise with Devon County Council Public Health team; and
- (ii) that the Director of Public Health, in consultation with the Chief Finance Officer and the Executive Lead Member for Health and Wellbeing, be given delegated authority to award the successful bidder, on a best value basis, with the offer of the contract on behalf of Torbay Council.

The Elected Mayor considered the recommendations of the Policy Development and Decision Group (Joint Commissioning Team) set out above at the meeting and the record of decision, together with further information is attached to these Minutes.

**24. STP Update: Organisational Design Update - next steps for the Accountable Care System in Devon**

The Policy Development and Decision Group (Joint Commissioning Team) made the following recommendations to the Elected Mayor:

- (i) that the progress and shape of accountable care systems across wider Devon be noted; and
- (ii) that Torbay Council continues to exercise influence over the emerging shape of Accountable Care Organisations (ACOs) and local health and care partnerships across Devon to support the best outcomes for our communities.

The Elected Mayor considered the recommendations of the Policy Development and Decision Group (Joint Commissioning Team) set out above at the meeting and the record of decision, together with further information is attached to these Minutes.

(Note: Councillor Darling left the meeting during discussion of this item.)

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Chairman

## Record of Decision

### Torbay Childcare Sufficiency Assessment

#### Decision Taker

The Elected Mayor on 06 November 2017

#### Decision

- (i) that the Torbay Childcare Sufficiency Assessment (September 2017) be approved enabling its publication; and
- (ii) that the Policy Development Decision Group (Joint Commissioning Team) receive an update on progress at a future meeting.

#### Reason for the Decision

The Childcare Sufficiency Assessment provides an overview of the local child care market, changes in the supply and demand for places and the actions necessary to ensure these are sufficient, accessible child care places in Torbay.

#### Implementation

This decision will come into force and may be implemented on Friday, 17 November 2017 unless the call-in process is triggered (as set out in Standing Orders in relation to Overview and Scrutiny).

#### Information

The Childcare Act 2006 places a duty on local authorities to secure, so far as is reasonably practicable, sufficient childcare for working parents, or parents who are studying or training for employment, for children aged 0 – 14 years (or up to 18 years for disabled children).

As part of these duties, Torbay Council is required to report annually to Elected Members on the local arrangements to ensure those duties meet and ensure any report is available and accessible for parents.

The Childcare Sufficiency Assessment 2017 shows that, although there are sufficient places to meet current needs, there are potentially insufficient places to meet future demand, particularly for the extended entitlement for three and four year olds. It is also the case that, whilst overall capacity is sufficient, some localities may experience demand pressures due to the workings of parental preference. An action plan is attached to the sufficiency assessment setting out the actions that will be taken to ensure childcare capacity develops in line with demand.

Following its approval, the Childcare Sufficiency Assessment 2017 will be published on the Council's website as well as providing the evidence base for the ongoing dialogue with providers, partners and stakeholders on the development of future capacity.

The Elected Mayor considered the recommendations of the Policy Development and Decision Group (Joint Commissioning Team) made on 6 November 2017 and his decision is set out above.

#### Alternative Options considered and rejected at the time of the decision

None

**Is this a Key Decision?**

No

**Does the call-in procedure apply?**

Yes

**Declarations of interest** (including details of any relevant dispensations issued by the Standards Committee)

None

**Published**

9 November 2017

Signed: \_\_\_\_\_  
The Elected Mayor of Torbay

Date: 9 November 2017

## Record of Decision

### Healthy Lifestyles Service - Proposed Contract Extension

#### Decision Taker

The Elected Mayor on 06 November 2017

#### Decision

That the current Healthy Lifestyles Service contract be extended for one year, until 30 March 2019, as per the current contract terms and conditions.

#### Reason for the Decision

Torbay's healthy lifestyles provision has a contract up to 30 March 2018, with the permission to extend this by one further year. This service will need to be re-procured on the open market in the future to satisfy this legislation.

#### Implementation

This decision will come into force and may be implemented on Friday, 17 November 2017 unless the call-in process is triggered (as set out in Standing Orders in relation to Overview and Scrutiny).

#### Information

Healthy Lifestyles provision in Torbay is provided by Torbay and South Devon NHS Foundation Trust. The current contract runs until 30 March 2018, with provision for a further 1 year extension. Taking up the contract extension will enable continued provision whilst a range of options for future provision is explored.

The Department of Health (DoH) Public Health grant is made to Public Health teams situated within Local Authorities to improve the health behaviours of the population. Part of this grant is used to commission healthy lifestyles services so that people who want to quit smoking, lose weight or improve physical activity and mental wellbeing have a source of support to do so.

The Elected Mayor considered the recommendations of the Policy Development and Decision Group made on 6 November 2017 and his decision is set out above.

#### Alternative Options considered and rejected at the time of the decision

Alternative options were set out in the submitted report but not discussed at the meeting.

#### Is this a Key Decision?

No – Reference Number: I035159

#### Does the call-in procedure apply?

Yes

**Declarations of interest** (including details of any relevant dispensations issued by the

Standards Committee)

None

**Published**

9 November 2017

Signed: \_\_\_\_\_  
The Elected Mayor of Torbay

Date: 9 November 2017

## Record of Decision

### Sexual and Reproductive Health and Wellbeing Contract

#### Decision Taker

The Elected Mayor on 06 November 2017

#### Decision

That the Director of Public Health, in consultation with the Deputy Mayor and Executive Lead for Health and Wellbeing, be authorised to award the two lots of the Torbay Sexual and Reproductive Health contract to the successful bidder(s).

#### Reason for the Decision

To enable the contract to be awarded.

#### Implementation

This decision will come into force and may be implemented on Friday, 17 November 2017 unless the call-in process is triggered (as set out in Standing Orders in relation to Overview and Scrutiny).

#### Information

At 24 July 2017 Policy Development Decision Group (Joint Commissioning Team) (PDDG) meeting the Elected Mayor took a decision that allows Public Health commissioners to undertake a joint procurement exercise with Devon County Council to go to the open market and procure a sexual health service. Sexual health services are a mandated part of the Public Health ring-fenced grant.

The submitted report sought authority for the Director of Public Health to consider the outcome of all bids in the tender process and award the final contract.

The Elected Mayor considered the recommendations of the Policy Development and Decision Group made on 6 November 2017 and his decision is set out above.

#### Alternative Options considered and rejected at the time of the decision

Alternative options were set out in the submitted report but not discussed at the meeting.

#### Is this a Key Decision?

No

#### Does the call-in procedure apply?

Yes

**Declarations of interest** (including details of any relevant dispensations issued by the Standards Committee)

None

**Published**

9 November 2017

Signed: \_\_\_\_\_  
The Elected Mayor of Torbay

Date: 9 November 2017

## Record of Decision

### Procurement of a Needle and Syringe Equipment Supplier for Pharmacy based Needle Exchange Services

#### Decision Taker

The Elected Mayor on 06 November 2017

#### Decision

- (i) that the Director of Public Health be authorised to procure a supplier of needle and syringe equipment for pharmacy based Needle Exchange Services, through joint procurement exercise with Devon County Council Public Health team; and
- (ii) that the Director of Public Health, in consultation with the Chief Finance Officer and the Executive Lead Member for Health and Wellbeing, be given delegated authority to award the successful bidder, on a best value basis, with the offer of the contract on behalf of Torbay Council.

#### Reason for the Decision

To ensure continued provision of needle exchange services.

#### Implementation

This decision will come into force and may be implemented on Friday, 17 November 2017 unless the call-in process is triggered (as set out in Standing Orders in relation to Overview and Scrutiny).

#### Information

Needle Exchange services are a fundamental element of protecting the public's health by preventing HIV, Hepatitis B and C and other blood borne viruses which can occur at epidemic levels when people who use drugs share needles and other drug injecting equipment.

Supply of needle and syringe equipment is a demand-led service which will cost an estimated £80,000 per annum, based on current activity levels. It is proposed that the contract will be procured jointly with Devon County Council to maximise economies of scale, and is expected to be for a three year term, with option to extend for a further one + one years.

The Public Health team has a contract for provision of Needle and Syringe Equipment and collection/disposal of associated waste for Torbay pharmacy "Needle Exchange Services". Provision is currently contracted to Daniels Healthcare Limited, and the contract expires on 30 September 2018. Permission was therefore sought to start the tender process for re-procurement of the contract.

The Elected Mayor considered the recommendations of the Policy Development and Decision Group made on 6 November 2017 and his decision is set out above.

#### Alternative Options considered and rejected at the time of the decision

Alternative options were set out in the submitted report but were not discussed at the meeting.

**Is this a Key Decision?**

No

**Does the call-in procedure apply?**

Yes

**Declarations of interest** (including details of any relevant dispensations issued by the Standards Committee)

None

**Published**

9 November 2017

Signed: \_\_\_\_\_  
The Elected Mayor of Torbay

Date: 9 November 2017

## Record of Decision

### **Sustainability and Transformation Plan Update: Organisational Design Update - next steps for the Accountable Care System in Devon**

#### **Decision Taker**

The Elected Mayor on 06 November 2017

#### **Decision**

- (i) that the progress and shape of accountable care systems across wider Devon be noted; and
- (ii) that Torbay Council continues to exercise influence over the emerging shape of Accountable Care Organisations (ACOs) and local health and care partnerships across Devon to support the best outcomes for our communities.

#### **Reason for the Decision**

To continue to influence the future health and care environment.

#### **Implementation**

This decision will come into force and may be implemented on Friday, 17 November 2017 unless the call-in process is triggered (as set out in Standing Orders in relation to Overview and Scrutiny).

#### **Information**

Since December 2016, partners across Devon – including all NHS organisations, Local Authorities and Livewell Southwest – have been united in a single ambition and shared purpose to create a clinically, socially and financially sustainable health and care system that will improve health, wellbeing and care of the population we serve, as outlined in the Sustainability and Transformation Plan (STP) in Devon.

To support the most effective delivery of transformed care and achieve the triple aim of improving quality, lowering costs and enriching patient experience through strong care integration, partners in Devon are planning to evolve the STP by developing an Accountable Care System as part of plans to better integrate health and social care services.

The direction of travel with respect to the Accountable Care System has been endorsed by collaborative board in September 2017.

The Elected Mayor considered the recommendations of the Policy Development and Decision Group made on 6 November 2017 and his decision is set out above.

#### **Alternative Options considered and rejected at the time of the decision**

None

#### **Is this a Key Decision?**

No

**Does the call-in procedure apply?**

Yes

**Declarations of interest** (including details of any relevant dispensations issued by the Standards Committee)

None

**Published**

9 November 2017

Signed: \_\_\_\_\_  
The Elected Mayor of Torbay

Date: 9 November 2017